**Registration Form of ICCPE 2020**

**(Full Paper-Publication & Presentation)**

May 20-22, 2020

Moscow, Russia

[www.iccpe.org](http://www.iccpe.org)

Please note that it is essential for all participants to send in a completed Registration Form(doc), Final Paper(doc and pdf), Payment Voucher(jpg) and Copyright Form(jpg) to iccpe@cbees.org before **March 20, 2020**.

**\***All the items below with \* in front are must-fill items

**\*\***Invoice title usually refers to the person who paid the fee or the organization which will sponsor you to attend conference. If you will use the receipt for reimbursement purpose, we advise you to put your organization/company/affiliation name on this line.

**1. Personal Information**

|  |  |
| --- | --- |
| \*Your Name:  | \*Family Name: |
| \*Position: Prof. □ Assoc. Prof. □ Asst. Prof. □ Dr. □ Mr. □ Ms. □ |
| \*Whether attend the conference:YES □NO □\*Participant’s Full Name: * All the materials of participation will be prepared under this name, one registration invite one author to come.
* Any changes, please inform us 30 days before the conference, or the participant should be responsible for the consequences.
 | One-inch-Photo here |
| \*Participant’s Affiliation (Organization or University): |
| \*Whether join in the One Day Visit (**Extra Payment**) on May 22, 2020 (**To be announced in April**): Yes □ The Attendee’s name: No □ |
| \*Presentation Type: Oral Presentation□ Online Presentation□ Poster Presentation□ |
| \*Postal Address **(中国作者请用中文填写, 以方便邮寄)**Please make sure the address is valid for receiving package. |
| \*Invoice Title (发票抬头): |
| \*City: | \*State/Province: |
| \*Country: | \*ZIP/Post Code: |
| \*Tel.: | \*E-mail: | Fax: |
| Student ID Number: |
| Paper ID: |
| \*Paper Title: \*\*Note: Presenter should fill this line |
| \*Paper Authors: \*\*Note: Presenter should fill this line |
| \*Paper Pages: | Additional Page: |
| Special dietary:Diabetic □ Vegetarian □ Muslim □ Other □ (please specify: ) |

**2. CONFERENCE FEES (BY US DOLLAR) \*\*\***

|  |  |
| --- | --- |
| **Category** | **Registration Fee** |
| Author (Student & Committee) | 480 USD |
| Author (Regular) | 500 USD |
| Full Paper (Online/Video Presentation)  | 350 USD |
| Additional Paper | 350 USD  |
| Extra Page | 50 USD per page |

**\***Please note that the paid registration fee cannot be refund if you cannot participate in the conference.

**\*\***One regular registration can cover a paper within **5 pages**, including all figures, tables, and references.

**3. Payment Terms**

**A. Credit Card Online Payment linkage (USD & CNY)**

[**http://confsys.iconf.org/online-payment/18131**](http://confsys.iconf.org/online-payment/18131)

**\***For USD payment, please make sure you have VISA or Master Card.

**\*\***For Chinese Participants who have difficulty in paying in USD, CNY payment is also acceptable. You can use all Union Pay cards. But you should calculate the right amount by based on the current exchange rate and pay.

**Please fill in the E-mail and Confirmation Number you received after paying.**

|  |  |
| --- | --- |
| E-mail:  | Order Confirmation Number: |

**B. Paypal**

|  |  |
| --- | --- |
| **Paypal Account:** | pay@academic.net |

**\***Please kindly note that the bank will **charge 30USD as handling fee** for this payment method, please remember to pay correct amount while registration. For example, if your registration fee is 600USD according to above registration fee list, then you should pay 600USD+30USD=630USD in total.

**Please fill in the following form to enable us to check payment status:**

|  |  |
| --- | --- |
| Email for payment: |  |
| Transaction ID: |  |
| Payment date: |  |
| Payment amount: |  |

**Reminder**

1. For your property safe, please take good care of your valuables during the entire conference.



1. The conference organizer does not assume any responsibility for your personal losses.
2. For personal and property safety of delegates, please wear the conference Representative Card when enter and exit the venue. And wear it near the conference venue. Do not lend your card to someone unrelated to the conference. Do not bring unrelated people into the venue.



**Refund/Cancellation Policy**

If a registrant is unable to attend the event for any reason, the conference committee encourages you to send a substitute in your place, someone who is one of the co-authors or from the same institute/organization.

Written requests for cancellations must be sent to the Conference Secretary 2 months before the event, 30 USD processing fee is required. Cancellations received less than 2 months before the event, will NOT be dismissed and registration fees will not be refund.

**Personal Reason**

The conference cannot refund or pay any compensation when the registrant could not attend the conference for reason of circumstances which amount to “personal reason”. Such as travel difficulties, visa problems, health issues, financial default etc.

**Force Majeure**

The conference cannot accept responsibility, refund or pay any compensation where the performance of the conference is prevented or affected by reason of circumstances which amount to “force majeure”.

Circumstances amounting to “force majeure” include any event which we could not, even with all due care, foresee or avoid. Such circumstances include the fire, flood, explosion, storm or other weather damage, break-in, criminal damage, riots or civil strife, industrial action, natural or nuclear disaster, fire, adverse weather conditions, war or threat of war, actual or threatened terrorist activity, epidemic and all similar situations beyond our control.

**Conference Date and Place Statement**

The organizer has the right to change the date and place of the conference under the reason of amount to “force majeure” circumstances. The participants of the conference are obliged to cooperate with the organizer's change and refund policy.